



Notes

Shared Governance Council

September 28, 2011

Board Room

2:00 – 3:30 p.m.

Members of the Shared Governance Council:

Minority Coalition

1. Kevin Anderson -Present
2. Karen McCord - Present

Faculty

1. Thom Watkins (AS) - Present
2. Charlene Snow (SCFA) - Present

Administration

1. Erin Vines -Present
2. Zandra Gilley – Absent

Classified

1. Debbie Luttrell-Williams (CSEA)-Present
2. Jeff Lehfeldt (Local 39) - Present

Students

1. Lexi Parmer -Absent
2. Phil McCaffrey, Jr. - Absent

Superintendent/President

1. Jowel Laguerre - Present

Resource Persons

1. Arturo Reyes, EVP, ASA -Present
2. Yulian Ligioso, VP, F&A - Present
3. Sandra Dillon, Dir, HR - Present
4. Peter Bostic, Exec Dir, IA - Present
5. Jeff Lamb, Dean, AS&LR

AGENDA TOPIC	PURPOSE	OUTCOME
1. (a) Call to Order (b) Approval of Agenda (c) Approval of Minutes > September 28, 2011	 Action Action	Meeting was called to order at 2:08. Agenda approved Minutes approved
2. Budget – VP Ligioso	Update	Finance in the process of closing the books for 2010-2011. There is a soft close on September 30. Annual report will be filed by October 10. The calculation of the 50% law gets us at 53%. September numbers compared to last year are lagging behind by \$2.5M.
3. Policy 5000 – Reyes	Update	EVP Reyes presented Policies 5000 changes. There were discussions in regard to students and online attendance. Dr. Lamb to bring some language back for attendance for DE students. Yulian and Robin will review the language on attendance to support Financial Aid regulations for BP 5505 and in accordance to the league's language
4. PERT (Process Evaluation & Review Team) and IPP (Integrated Planning Process) – Jeff Lamb and/or Chris Myers	Update	The PERT membership is lighter than expected after the second meeting. There will be some outreach to faculty for greater participation. The committee acted on strategic proposals for Data Mart; Center for Urban Education; and First Year Experience. PERT is interested in bringing Strategic Plan and educational Plan for review every three years and wants to make the Strategic Proposal process shorter.
5. Governing Board Agenda Review – All	Discussion	October 5: Study Session – The agenda was reviewed and the Middle College Concept was discussed extensively.
6. SGC Goals _ Continue discussions of last meeting: Goals _ Decision on Subcommittee for policies	Approval	The goals for the year were approved. A final decision was made to not have a Policy Subcommittee but to allow the membership of SGC to review all policies with the expectation that fewer policies would come to the meeting, but would do so more often.

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– All		
7. Reforming Committees -Dr. Lamb		A survey was sent out to committee chairs to provide goals for their group on an annual basis.
8. College Area Reports/Announcements: <ul style="list-style-type: none"> • Superintendent/President – Dr. Laguerre • ASSC – Lexi Parmer & Phil McCaffrey, Jr. • Academic Senate – Thom Watkins • SCFA – Charlene Snow • CSEA – Debbie Luttrell-Williams • Local 39 – Jeff Lehfeltd • Management – Erin Vines & Zandra Gilley • Minority Coalition – Kevin Anderson & Karen McCord • Human Resources – Sandra Dillon • Academic & Student Affairs – Arturo Reyes • Finance & Administration and FABPAC – Yulian Ligioso • Institutional Advancement – Peter Bostic 	Information	<p>Jowel gave a report on the activities surrounding the cartoon controversy published in the TEMPEST. Everyone acknowledged Dr. McCord's efforts at a peaceful resolution.</p> <p>No report</p> <p>Election of VP to take place on 10/03. There will be a reorganization of the Senate and election of new Senators.</p> <p>The faculty is being surveyed and working on by-laws.</p> <p>CSEA ratified the TA with the district. Some work on the CSEA's constitution is underway.</p> <p>No report</p> <p>No report. There has not been a meeting since last month.</p> <p>The coalition met to discuss the cartoon in the TEMPEST. A letter was drafted to state the coalition's position. The Coalition sponsored the open forum today on the cartoon. It plans to host other forums on hot topics. A fund raiser is being planned for February 19 to benefit the Ethnic Studies program.</p> <p>Charo reported for Sandi: Working on the Diversity Council and wants it to be formed by October 7. The first committee meeting is on October 15 with the first order of business will be the EEO plan. Benefits will be featured on MySolano with support from PSW.</p> <p>Deans are completing the schedules. Working on evaluation of full and adjunct faculty. The accreditation team will be housed in Building 400. Want to re-start Automotive Tech program and use the \$500K grant to hold workshops for alternative fuel and then star the technology program in spring. The Educational Master Plan will kick off on October 31. There will be two members of the senate and three faculty from each division and classified staff. There will be a meeting on November 28th and in the spring.</p> <p>We are working on the selection of a Facilities Master Planner. This will help us determine the need for a 2012 bond. The bond team is in place and the kick off meeting is on October 3.</p> <p>The Solano County education Initiatives program started on September 24th with about 150 people all interested in supporting academic success of young people. Great</p>

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<ul style="list-style-type: none">• Student Services Council - Erin Vines and Jowel Laguerre		<p>presentation by Michall Wynn. The scholarship Foundation presented scholarships to over 70 students last week. The Foundation Board is meeting on October 6. A thirty-second advertisement spot is being developed. The Holiday party is being planned. Lou McDermott published. Marcie McDaniels did a great job with the University Day program.</p> <p>Robin Darcangelo is working on the manual to train student workers. We are discussing closing for Flex Cal. We are reviewing priority registration. We launched a Virtual Student Services group that is evaluating the services that need to be provided to online students. We will invite DE folks to join the committee.</p>
9. Adjournment		Meeting adjourned at 3:55